

CAL OSHA INFORMATION

Division of Occupational Safety and Health

Headquarters

1515 Clay Street, Suite 1901 Oakland 94612

Regional Offices

Santa Ana (714) 558-4300

District Offices

Call this # if injury

Los Angeles (213) 576-7451

Consultation Offices

Call this # for questions on Compliance

Your call to Consultation will in no way trigger an inspection by Cal/OSHA Enforcement

AREA CITY PHONE

Los Angeles / Orange Santa Fe Springs (562) 944-9366

San Bernardino San Bernardino (909) 383-4567

Cal/OSHA Safety Orders (Title 8) can be reviewed at:

<http://www.dir.ca.gov/samples/search/query.htm>

Cal/OSHA Consultation

<http://www.dir.ca.gov/dosh/consultation.html>



Tailgate/Toolbox Safety Meeting

Title 8, California Code of Regulation, Construction Safety Orders, Section: 1509(e)

Supervisory employees shall conduct "toolbox" or "tailgate" safety meetings, or equivalent, with their crews at least every 10 working days to emphasize safety.

Tailgate or Toolbox safety meetings are held to keep employees informed of work-related accidents, illnesses and workplace hazards. They allow supervisors to draw on the experience of workers, and use that experience to remind all employees - especially newer ones - on the dangers of particular construction processes, tools, equipment and materials.

How to Run an Effective Meeting

- Hold meetings at the start of shift or after break.
- Find a location where workers can relax or sit.
- Keep meetings brief - usually 10 to 15 minutes.
- Encourage employee participation.
- Use this guide.

Using this Guide for Tailgate Meetings

This guide is both a field reference and a resource for tailgate subjects.

Supervisors should choose topics that directly relate to their projects and site tasks.

- Pick from the subjects listed on this card.
- Read the material before discussing it.
- Determine the amount of material to be presented.

Additional Resources

- Review findings from safety inspections including corrective actions.
- Discuss accidents/near accidents including what/ where it happened, and prevention.
- Use equipment manuals and MSD Sheets.